

## CONNECT CHARTER SCHOOL SOCIETY

Policy Title: **Rental of School Facilities**

Policy No. **5.02**

**RATIONALE:** The Connect Charter School exists within the context of the larger Calgary community. Maintaining connections with community groups through rental of school facilities is important in maintaining a meaningful place in the City of Calgary.

**POLICY:** The Board of the Connect Charter School will make specified areas of school buildings, facilities and grounds available to responsible organizations for any legal purpose when such use will not conflict with the school program or school needs.

### **PRINCIPLES:**

1. Usage of Connect Charter School facilities by rental groups must be done in such a way as to maintain the high standards for community responsibility, decorum and cleanliness that characterize CSS.
2. Funds raised through facility rentals shall be used by the Connect Charter School as the school staff and administration see fit. Whenever possible, however, monies received through these fees will be used toward facility maintenance and improvement.
3. As per the lease agreement between the Calgary Board of Education and the Connect Charter School Society, the Calgary Board of Education must be notified in writing prior to the rental of school facilities.

First Reading      January 22, 2008

Adopted            April 22, 2008

Amended           December 13, 2011

**PROCEDURES – see appendix 2**

**Appendix 2 details the school's Rental of School Facilities procedures in the following areas:**

- A. Booking a Facility Rental**
- B. Facility Use**
- C. Responsibility and Indemnification**
- D. Insurance**