

# CONNECT CHARTER SCHOOL SOCIETY

Policy Title: **Board Meetings**

Policy No. **1.06**

**RATIONALE:** The Board of Directors is responsible for the management of the business and affairs of the Connect Charter School Society and the operation of the school.

**POLICY:** The Board of Directors recognizes its obligation to conduct the meetings in an efficient and effective manner to oversee the governance of the school in keeping with the By-Laws, Alberta School Act or any successor Act and Charter mandate.

## **PRINCIPLES:**

1. Regular and special meetings of the Board will be held in accordance with the By-Laws. The Board shall hold as many regular meetings as it considers necessary to deal adequately with its business
2. Board meetings are open to the public with the exception of discussions that take place in camera.
3. Provision will be made for members of the Society, school staff, the public, and students to address the Board on matters relating to the business of the Board and the school.

First Reading                      January 12, 2000

Adopted                              March 8, 2000

Amended                             November 22, 2016

## PROCEDURES

1. The date, time and place of regular meetings shall be set annually by a resolution of the Board. An organizational meeting shall be held immediately following the Annual General Meeting of the Society to appoint the officers of the Society, the Secretary Treasurer and the members and chairs of the committees. A special meeting of the Board may be called by the Chair of the Board, a majority of Directors, or the Minister, by giving each Director notice in accordance with the Society Bylaws.
2. The intent of the Board is that meetings will be from 6:00 PM to 8 PM. Dinner and presentations by students, staff members or other guests will be prior to the meeting from 5:00 PM to 6:00 PM.
3. A majority of Directors shall constitute a quorum of the Board.
4. No seconder is required for resolutions. Questions and resolutions shall be decided by a majority of the votes of those Directors present.
5. Directors may participate in a meeting by electronic means or other communication facilities in accordance with the By-Laws.
6. Any amendment to the By-Laws proposed by the Board shall, following approval, be presented as a special resolution at a general meeting of the members of the Society. Upon approval, a certified copy of the special resolution shall be forwarded to the Registrar for registration. Amendments are effective on the date of registration.
7. Policies or amendments to policies shall have 3 separate readings before being approved. Not more than two readings shall be given at any one meeting unless directors present at the meeting agree to a third reading.
8. The Secretary Treasurer shall retain a record of all proceedings of the Board and Committees.
9. Policies and procedures shall be monitored and evaluated on a regular basis.
10. Provision can be made for members of the Connect Charter School Society, staff, the public, or students to address the Board by submitting a written request to the Board Chair at least one week in advance of a regularly scheduled Board meeting or upon approval of the majority of the board members in attendance. The Board Chair will determine if appropriate protocol has been followed and if the matter is appropriate for presentation at a Board meeting.