

**BUDGET  
REPORT  
FOR THE YEAR ENDING AUGUST 31, 2017**

[School Act, Sections 147(2)(b) and 276]

**Connect Charter School Society**

**Legal Name of School Jurisdiction**

403-282-2890 & 403-282-2896, myra.p@connectcharter.ca

**Telephone & Fax Numbers, Email Address**

**BOARD CHAIR**

Denise Kitagawa

Name

Signature

**SUPERINTENDENT**

Susan Chomistek

Name

Signature

**SECRETARY TREASURER or TREASURER**

Myra C. Penberthy

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board**

**of Trustees at its meeting held on**

May 17, 2016

Date

Version: 160422

c.c. Alberta Education  
c/o Robert Mah, Financial Reporting & Accountability Branch  
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**TABLE OF CONTENTS**

	Page
<b>BUDGETED STATEMENT OF OPERATIONS &amp; ALLOCATION OF EXPENSES (BY OBJECT)</b>	<b>3</b>
<b>BUDGETED SCHEDULE OF FEE REVENUE</b>	<b>4</b>
<b>PROJECTED STATEMENT OF CHANGES IN ACCUMULATED OPERATING SURPLUS (2015/2016 &amp; 2016/2017)</b>	<b>5</b>
<b>SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES (2016/2017, 2017/2018 &amp; 2018/2019)</b>	<b>6</b>
<b>ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY INFORMATION)</b>	<b>7 &amp; 8</b>
<b>PROJECTED STUDENT STATISTICS</b>	<b>9</b>
<b>PROJECTED STAFFING STATISTICS</b>	<b>10</b>

Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.  
 salmon cells: contain referenced juris. information - protected  
 green cells: populated based on information previously submitted

grey cells: data not applicable - protected  
 white cells: within text boxes REQUIRE the input of points and data.  
 yellow cells: to be completed when yellow only.

**HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2016/2017 BUDGET REPORT**

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

**Budget Highlights, Plans & Assumptions:**

- 1. AOS** - We are reducing our AOS as follows: 2016-17 budgeted 3%, 2015-16 projected 4%, 2014-15 4%, 2013-14 8%, 2012-13 14% percent of AOS to Total Expenses. As we continue to cut our operating surplus to comply with Alberta Education's mandate, we are at risk of not being able to pay the staff. Our monthly payroll expenses are \$375,000 and our operating reserve is \$263,000 so we do not have the funds to cover one month's payroll.
- 2. Inclusive Education Funding** - We have less funding than other public school boards due to the inequitable distribution of Inclusive Education funding: We currently receive only \$56.13 per student whereas other public schools are funded the \$56.13/ student plus an additional \$457.63/student (which would be \$282,000 for Connect Charter School).
- 3. Class size increases** - We have continued to roll out our class size increase by one student per class for grades 4, 5, 6, & 7. This will provide an additional \$120,000 in funding.
- 4. School Maintenance** - We have reduced our facilities enhancements and renovations budget by \$100,000 bringing it to zero. The risk of this is that we are not able to upkeep the facility for the students. We do not receive IMR funding for our facility.
- 5. Staff** - Our student services are struggling to deliver to English language learners and severe, mild and moderate disabilities students, as our inclusive education needs are high but our funding is low. There is a risk of not achieving our charter mandate due to the elimination of the communications and collaboration coordinator position.

**Significant Business and Financial Risks:**

**Due to lack of funding in inclusive education we risk the following:**

- As the student population at Connect (Public) Charter School becomes increasingly more diverse and the needs of the students become more complex, the discrepancy in inclusive education funding compared to other public schools means it will become increasingly difficult to meet student needs with limited funding and resourcing
- Sustainability of the school and its programming may be in jeopardy due to limitations in inclusive education funding, an increasingly complex student demographic AND the mandate for charter schools to dedicate resources to reaching out to other public systems to share what is being learned about teaching and learning. In many ways, Connect Charter School is being asked to do more than a typical public school, but with less funding and support. This is simply not sustainable.

**Meeting Charter Mandates:**

-Administrative staff has taken on the responsibilities associated with external collaboration, one of the mandates of charter schools. As this necessary function is currently not funded, administrative time and focus is being diverted away from teaching and learning. In the past Connect Charter School has been able to dedicate some funds to this function, but as more and more demands are being placed upon the school as an inclusive education setting, less resources are available for external collaboration efforts.

**Facility Maintenance:**

- Having control over IMR funding would allow for predictable and sustainable funding for necessary improvements to our students' learning environment.
- Necessary reductions to caretaking staff has negatively impacted our ability to perform necessary daily maintenance and upkeep of the facility.

**AOS and Cash Flow:**

-As we have reduced our operating surplus we are at risk of not being able to meet payroll demands.

**Carbon Tax:**

-Carbon tax implications are not known or budgeted for.

**BUDGETED STATEMENT OF OPERATIONS**  
for the Year Ending August 31

	<b>Approved Budget 2016/2017</b>	<b>Fall Budget Update 2015/2016</b>	<b>Actual 2014/2015</b>
<b>REVENUES</b>			
Alberta Education	\$5,623,900	\$5,559,582	\$5,397,704
Other - Government of Alberta		\$0	\$0
Federal Government and First Nations		\$0	\$0
Other Alberta school authorities		\$0	\$0
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$841,840	\$845,390	\$806,861
Other sales and services	\$178,600	\$198,600	\$199,059
Investment income	\$10,000	\$10,000	\$14,891
Gifts and donations	\$8,000	\$15,000	\$58,975
Rental of facilities	\$6,500	\$5,000	\$5,280
Fundraising	\$80,000	\$80,000	\$100,675
Gains on disposal of capital assets		\$0	\$0
Other revenue	\$0	\$0	\$79,730
<b>TOTAL REVENUES</b>	<b>\$6,748,840</b>	<b>\$6,713,572</b>	<b>\$6,663,175</b>
<b>EXPENSES</b>			
Instruction - Early Childhood Services	\$0	\$0	\$0
Instruction - Grades 1-12	\$5,452,696	\$5,460,098	\$5,439,287
Plant operations & maintenance	\$406,685	\$430,602	\$632,928
Transportation	\$544,100	\$571,000	\$544,634
Administration	\$345,359	\$356,932	\$350,971
External Services	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$6,748,840</b>	<b>\$6,818,632</b>	<b>\$6,967,820</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>\$0</b>	<b>(\$105,060)</b>	<b>(\$304,645)</b>

**BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)**  
for the Year Ending August 31

	<b>Approved Budget 2016/2017</b>	<b>Fall Budget Update 2015/2016</b>	<b>Actual 2014/2015</b>
<b>EXPENSES</b>			
Certificated salaries	\$3,329,365	\$3,435,280	\$3,377,079
Certificated benefits	\$673,453	\$667,780	\$653,465
Non-certificated salaries and wages	\$540,093	\$480,275	\$523,826
Non-certificated benefits	\$134,000	\$118,000	\$123,818
Services, contracts, and supplies	\$1,871,829	\$1,915,297	\$2,012,901
<b>Capital and debt services</b>			
<b>Amortization of capital assets</b>			
Supported	\$0		\$79,730
Unsupported	\$198,100	\$200,000	\$195,276
<b>Interest on capital debt</b>			
Supported			\$0
Unsupported		\$0	\$0
<b>Other interest and finance charges</b>	\$2,000	\$2,000	\$1,725
<b>Losses on disposal of capital assets</b>		\$0	\$0
<b>Other expenses</b>	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$6,748,840</b>	<b>\$6,818,632</b>	<b>\$6,967,820</b>

**BUDGETED SCHEDULE OF FEE REVENUE**  
for the Year Ending August 31

	<b>Approved Budget 2016/2017</b>	<b>Fall Budget Update 2015/2016</b>	<b>Actual 2014/2015</b>
<b>FEES</b>			
<b>TRANSPORTATION</b>	\$287,125	\$328,490	\$296,573
<b>BASIC INSTRUCTION SUPPLIES</b>	\$14,500	\$13,700	\$16,183
<b>FEES TO ENHANCE BASIC INSTRUCTION</b>			
Technology user fees	\$176,000	\$155,000	\$128,836
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$0	\$0	\$0
Activity fees	\$213,315	\$211,900	\$209,960
ECS Enhanced program fees	\$0	\$0	\$0
Other enhancement fees (describe) Educational day trips, electives.	\$120,900	\$106,300	\$126,519
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
<b>NON-CURRICULAR FEES</b>			
Extra-curricular fees	\$0	\$0	\$0
Non-curricular travel	\$0	\$0	\$0
Lunch supervision fees (Mandatory)	\$30,000	\$30,000	\$28,790
Non-curricular supplies and materials	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
<b>TOTAL FEES</b>	\$841,840	\$845,390	\$806,861

*\*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY*

<b>Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.</b>	<b>Approved Budget 2016/2017</b>	<b>Fall Budget Update 2015/2016</b>	<b>Actual 2014/2015</b>
Cafeteria sales, hot lunch, milk programs	\$0	\$0	\$0
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$0	\$0	\$0
Out of district student revenue	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Laptop / Ipad self insurance	\$36,000	\$36,000	\$35,940
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
<b>TOTAL</b>	\$36,000	\$36,000	\$35,940

**PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)**  
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
<b>Actual balances per AFS at August 31, 2015</b>	\$758,235	\$495,559	\$0	\$262,676	(\$0)	\$262,676	\$0
<b>2015/2016 Estimated impact to AOS for:</b>							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$0			\$0	\$0		
Estimated Board funded capital asset additions		\$230,000		(\$230,000)	(\$230,000)	\$0	\$0
Estimated Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$200,000)		\$200,000	\$200,000		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated Unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$30,000	(\$30,000)	\$0
Estimated Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated Balances for August 31, 2016</b>	\$758,235	\$525,559	\$0	\$232,676	(\$0)	\$232,676	\$0
<b>2016/2017 Budget projections for:</b>							
Budgeted surplus(deficit)	\$0			\$0	\$0		
Projected Board funded capital asset additions		\$215,000		(\$215,000)	(\$215,000)	\$0	\$0
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted Amortization of capital assets (expense)		(\$198,100)		\$198,100	\$198,100		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted Unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$16,900	(\$16,900)	\$0
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Balances for August 31, 2017</b>	\$758,235	\$542,459	\$0	\$215,776	(\$0)	\$215,776	\$0

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES**  
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019
<b>Projected opening balance</b>	(\$0)	(\$0)	(\$0)	\$232,676	\$215,776	\$215,776	\$0	\$0	\$0
<b>Projected excess of revenues over expenses (surplus only)</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0					
<b>Budgeted disposal of unsupported tangible capital assets</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Budgeted Amortization of capital assets (expense)</b>	Explanation - additional space available AOS2 tab	\$198,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Budgeted capital revenue recognized</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Budgeted changes in Endowments</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Budgeted unsupported debt principal repayment</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Projected reserves transfers (net)</b>	Explanation - additional space available AOS2 tab	\$16,900	\$0	\$0	(\$16,900)	\$0	\$0	\$0	\$0
<b>Projected assumptions/transfers of operations</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Increase in (use of) school generated funds</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>New school start-up costs</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Decentralized school reserves</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Non-recurring certificated remuneration</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Non-recurring non-certificated remuneration</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Non-recurring contracts, supplies &amp; services</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Professional development, training &amp; support</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Salary negotiations</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Full-day kindergarten</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>English language learners</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>First nations, Metis, Inuit</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>OH&amp;S / wellness programs</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>B &amp; S Administration organization / reorganization</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Debt repayment</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Flood related costs (unfunded)</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Non-salary related programming costs (explain)</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Repairs &amp; maintenance - School building &amp; land</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Repairs &amp; maintenance - Technology</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Repairs &amp; maintenance - Vehicle &amp; transportation</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Repairs &amp; maintenance - Administration building</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Repairs &amp; maintenance - POM building &amp; equipment</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Repairs &amp; maintenance - Other (explain)</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Capital costs - School land &amp; building</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital costs - School modernization</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital costs - School modular &amp; additions</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital costs - School building partnership projects</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital costs - Technology</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital costs - Vehicle &amp; transportation</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital costs - Administration building</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital costs - POM building &amp; equipment</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital costs - Other</b>	Explanation - additional space available AOS2 tab	(\$215,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Building leases</b>	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Our charter school does not have a credit line so we require this money for cash flow	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated closing balance for operating contingency</b>		(\$0)	(\$0)	(\$0)	\$215,776	\$215,776	\$215,776	\$0	\$0

Total surplus as a percentage of 2017 Expenses	3.20%	3.20%	3.20%
ASO as a percentage of 2017 Expenses	3.20%	3.20%	3.20%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)  
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

**Additional detail on uses of Accumulated Operating Surplus:****2015/2016**

Provide an explanation of material changes from the budget originally submitted in the spring of 2015 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

**Reason for operating surplus:**

***Connect Charter School Society has cut our operating reserve to 4%, respecting the direction from Alberta Education. We require a minimum amount for cash flow as we are not able to acquire an operating line of credit.***

**2016/2017**

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

**Reason for operating surplus:**

***Connect Charter School Society has cut our operating reserve to 3%, respecting the direction from Alberta Education. We require a minimum amount for cash flow for our payroll of \$375,000 as we are not able to acquire an operating line of credit.***

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)  
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

**Additional detail on uses of Accumulated Operating Surplus:**

**2017/2018**

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

**Connect Charter School Society cannot reduce its operating reserve below 3%. We require a minimum amount for cash flow, for our payroll of \$375,000 as we are not able to acquire an operating line of credit.**

**2018/2019**

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

**Connect Charter School Society cannot reduce its operating reserve below 3%. We require a minimum amount for cash flow, for our payroll of \$375,000 as we are not able to acquire an operating line of credit.**

**August 31, 2019**

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2019.



**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	<b>Budgeted 2016/2017 (Note 2)</b>	<b>Actual 2015/2016</b>	<b>Actual 2014/2015</b>	<b>Notes</b>
<b>GRADES 1 TO 12</b>				
<b>Eligible Funded Students:</b>				
Grades 1 to 9	616	605	599	Head count
Grades 10 to 12	-	-	-	Note 3
<b>Total</b>	<b>616</b>	<b>605</b>	<b>599</b>	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	1.8%	1.0%		
<b>Other Students:</b>				
Total	-	-	-	Note 4
<b>Total Net Enrolled Students</b>	<b>616</b>	<b>605</b>	<b>599</b>	
<b>Home Ed and Blended Program Students</b>	<b>-</b>	<b>-</b>	<b>-</b>	Note 5
<b>Total Enrolled Students, Grades 1-12</b>	<b>616</b>	<b>605</b>	<b>599</b>	
Percentage Change	1.8%	1.0%		
<b>Of the Eligible Funded Students:</b>				
Students with Severe Disabilities	-	-	-	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

**EARLY CHILDHOOD SERVICES (ECS)**

<b>Eligible Funded Children</b>	-	-	-	ECS children eligible for ECS base instruction funding from Alberta Education.
<b>Other Children</b>	-	-	-	ECS children not eligible for ECS base instruction funding from Alberta Education.
<b>Total Enrolled Children - ECS</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Program Hours</b>	-	-	-	Minimum: 475 Hours
<b>FTE Ratio</b>	-	-	-	Actual hours divided by 950
<b>FTE's Enrolled, ECS</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Percentage Change	0.0%	0.0%		
<b>Of the Eligible Funded Children:</b>				
Students with Severe Disabilities	-	-	-	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

**NOTES:**

- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- 2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- 3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- 4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- 5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS  
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2016/2017	Actual 2015/2016	Fall Budget 2015/2016	Actual 2014/2015	Notes
<b>CERTIFICATED STAFF</b>					
School Based	35.6	35.7	34.1	33.5	Teacher certification required for performing functions at the school level.
Non-School Based	0.6	0.6	0.6	2.7	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	36.2	36.3	34.7	36.2	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	-0.3%	0.3%	4.3%	-4.1%	
If an average standard cost is used, please disclose rate:					
Student F.T.E. per certificated Staff	1701.7%	1666.7%		16.5	
<b>Certificated Staffing Change due to:</b>					
Enrolment Change	(0.0)	-	-		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	-		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	(0.1)	1.6	(1.5)		<small>Descriptor (required):</small> Increase due to inclusive practices coach which increased due to a return from maternity leave, also a LTD accommodation.
Total Change	(0.1)	1.6	(1.5)		Year-over-year change in Certificated FTE
<b>Breakdown, where total change is Negative:</b>					
Continuous contracts terminated	(0.1)		(1.5)		FTEs
Non-permanent contracts not being renewed	-	-	-		FTEs
Other (retirement, attrition, etc.)	0.1	-	1.5		<small>Descriptor (required):</small> Elimination of Communication collaboration coordinator position cut due to lack of funding.
Total Negative Change in Certificated FTEs	(0.0)	-	-		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
	Please Allocate		Please Allocate		
<b>NON-CERTIFICATED STAFF</b>					
Instructional	6.0	5.7	5.0	6.0	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	3.9	3.9	3.9	3.9	Personnel providing support to maintain school facilities
Transportation	0.2	0.2	0.2	0.2	Personnel providing direct support to the transportation of students to and from school
Other	0.9	1.0	1.0	1.0	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	11.0	10.8	10.1	11.1	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	2.0%	-2.9%	8.9%	-9.0%	
<b>Explanation of Changes:</b>					
Severe Disabilities funding allowed for a full time educational assistant to be hired 2015/16 who started in November 2015. Secretary treasurer went to a .9FTE.					
<b>Additional Information</b>					
Are non-certificated staff subject to a collective agreement? <input type="text" value="No"/>					
Please provide terms of contract for 2015/16 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					