

**Minutes of
Connect Charter School Society, Board of Directors Meeting
June 12, 2018, at Connect Charter School**

Board members present: *Dave Robinson (C), Roman Lohin (VC), Denise Kitagawa (PC), Susan Boughs, Joni Carroll, Jennifer Hittel, Ron Koper, Mangesh Kumthekar, Christy Newson, Dr. Kevin O'Connor, Mackenzie Regent (via teleconference), Michelle Rousseau, Hyacinth Schaeffer and Linda Trinh.*

Board members absent: *Gavin Peat*

Staff present: *Susan Chomistek (Superintendent), Dr. Phil Butterfield (Principal), Shashi Shergill (Assistant Principal), and Myra Penberthy (Secretary Treasurer).*

Connect students from the Agents of Change elective presented their social action projects to the board. These projects included fundraising for students in Nepal via Medical Mercy Canada; bee baths for support of bees; and awareness of educational needs in struggling countries. These students also talked about their trip to the Canadian Human Rights Museum in Winnipeg, Manitoba in late May, accompanied by their electives teacher Jaime Groeller and assistant principal Shashi Shergill.

Board Chair Mr. Dave Robinson declared a quorum and called the meeting to order at 6:05 p.m.

Mr. Dave Robinson asked the Directors if there were any conflicts of interest. None were declared.

Motion 73.17 Denise Kitagawa,
THAT the June 12, 2018, Board meeting agenda be approved.
Carried

Motion 74.17 by Dr. Kevin O'Connor
THAT the May 8, 2018, Board of Directors meeting minutes be approved.
Carried

The Board reviewed the Policies 1.05 Role of Board member and 6.10 Off-Campus Experiences along with Policy 1.05 Appendix Role of Board member / Code of Conduct and Policy 6.04 Appendix – Procedures for Student Health, Safety and Wellness, presented by School Operations Committee Chair, Roman Lohin.

Motion 75.17 Roman Lohin,
THAT the Board approves Policy 1.05 Role of Board member as amended and Policy 6.10 Off Campus-Experiences
Carried

Ms. Myra Penberthy along with input from the Audit & Finance Committee presented the May 31, 2018 Quarterly financial statements for Connect Charter School Society.

Motion 76.17 by Mackenzie Regent,
THAT the Board approves the Connect Charter School Society Quarterly financial statements for the period ending May 31, 2018.
Carried

Motion 77.17 by Mangesh Kumthekar,
THAT the Board approves a full time contract for Ms. Tara Foster, as Receptionist/ Office Assistant effective August 15, 2018 – June 30, 2019.
Carried

Motion 78.17 by Jennifer Hittel,
THAT the Board approves the change of Board meeting #1, the Annual General Meeting, and Board meeting #2 post AGM, date to November 27, 2018.
Carried

Motion 79.17 by Joni Carroll,
THAT the Board approves the change of Board meeting time to 5:30 p.m. for the September, and October, 2018, Board meetings.
Carried

Ms. Susan Chomistek presented the risk register, which is presented annually to the Board.

Board Committee reports were presented.

Leadership team reports were presented.

Ms. Susan Chomistek also presented the results of the Superintendent surveys which polled students, parents and staff on two questions: “What causes you to believe that Connect Charter School is a very good school?” and “What suggestions for improvement would you like to offer?”

Motion 80.17 by Joni Carroll,
THAT the Board move in camera.
Carried

Motion 81.17 by Joni Carroll,
THAT the Board move out of camera.
Carried

The meeting terminated at 8:50 pm.

Dave Robinson, Board Chair